

# WYOMISSING AREA SCHOOL DISTRICT 2011-4312

Minutes May 23, 2011

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

## PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Davis, Mr. Fitzgerald, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Sakmann and Mrs. Seltzer .

Board Member Absent: Mrs. Helm

Administrative Staff Present: Mr. Krem, Mrs. Vicente, and Mrs. Mason.

Attendees: Mr. Darrin Youker, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

## MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mrs. Davis welcomed everyone.

The following meeting schedules and locations were announced.

- Community Relations Committee Meeting – Tuesday, May 31, 2011, 7:00 p.m.
- Finance/Facilities Committee Meeting – Monday, June 6, 2011, 11:30 a.m.
- Technology/Curriculum Committee – Monday, June 6, 2011, 3:30 p.m.
- Personnel/Policy Committee Meeting – Tuesday, June 7, 2011, 5:00 p.m.
- School Board Meeting with Committee Reports – Monday, June 13, 2011, 6:00 p.m.
- School Board Meeting – Monday, June 27, 2011, 7:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

## PUBLIC COMMENT

None.

## **ROUTINE APPROVALS**

## MEETING MINUTES

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the Board approved the following minutes.

- April 7, 2011 Special Board Meeting
- April 11, 2011 Board Meeting with Committee Reports
- April 26, 2011 Regular Business Meeting

**WYOMISSING AREA SCHOOL DISTRICT 2011-4313**

**Minutes** May 23, 2011

Yeas: Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.  
Absent: Mrs. Helm  
Abstain: Mrs. Bamberger  
Nays: None. Motion carried.

**TREASURER'S  
REPORT**

Upon a motion by Mrs. Sakmann, second by Mr. Portner, the Treasurer's Report was accepted as presented.

Mr. Fitzgerald questioned the \$100,000 in miscellaneous. Mrs. Mason explained that it was the transfer from the debt service fund to the general fund.

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.  
Absent: Helm  
Nays: None. Motion carried.

**PAYMENT OF BILLS**

Upon motion by Mrs. Seltzer, second by Mr. Painter, payment of bills for the month of April 2011 was approved.

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.  
Absent: Helm  
Nays: None. Motion carried.

**SUPERINTENDENT'S  
REPORT**

**A. CURRICULUM/  
TECHNOLOGY**

Upon a motion by Mrs. Sakmann, and second by Mrs. Seltzer, the Board approved the Curriculum/Technology agenda items as follows:

1. Approved adjustment to 2010-11 school calendar.  
*Background information: School was closed on February 1 and 2, 2011 due to inclement weather. The calendar will be adjusted to indicate the last student day as June 14 and the last .5 teacher inservice day is June 15, 2011.*
2. Approved elementary student #204127 to complete 2010-11 school year without payment of tuition, in accordance with Policy 202.  
*Background information: Parents moved from district within 60 days prior to the end of the school year.*

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.  
Absent: Helm

# WYOMISSING AREA SCHOOL DISTRICT 2011-4314

Minutes May 23, 2011

Nays: None. Motion carried.

## B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, and second by Mrs. Sakmann, the Board approved the Finance/Facilities agenda items as follows:

During discussion, Mrs. Bamberger requested that item 10, approval of legal representation, be voted on separately. Mr. Painter and Mrs. Sakmann agreed to the amended motion.

1. Approved Budget Transfers in the amount of \$30,239.
2. Approved donation from the Wyomissing Area Education Foundation in the amount of \$1,425.34 for the purchase of Flip cameras for use by the JSHS English Department.
3. Approved Berks County Joint Purchasing bids for classroom & office supplies.

The Art Store, Inc.	\$	1,164.60
Kurtz Bros.		2,961.26
National Art & School		2,067.94
Office Basics		2,713.74
Phillips Supply		156.50
Pyramid School Prod		2,039.11
School Specialty		936.92
Total	\$	12,040.07

4. Approved Office Service Company to provide furniture and equipment for the West Reading Elementary Center as per state contract prices totaling \$144,870.06.
5. Approved the quote in the amount of \$24,000 with NRG Controls, Inc. to furnish and install three (3) chilled water flow meters in the JSHS chiller plant.
6. Approved request to establish Student Activity Account for the Class of 2017.  
*Background information: At this time, this account is to be used for the cash flow accounting instrument for the 7<sup>th</sup> grade class trip to the Renaissance Faire. A 7<sup>th</sup> grade student will be designated to sign as student treasurer at the beginning of the 2011-12 school year. The Class of 2017 will not hold official class status until grade 9 and therefore there will be no advisor in place until that time.*

**WYOMISSING AREA SCHOOL DISTRICT 2011-4315**

**Minutes May 23, 2011**

7. Approved submission of delinquent Per Capita tax in the amount of \$12,914 to Statewide Tax Recovery.  
*Background information: April 30, 2011 was the deadline for per capita payments under the penalty period. A complete list of the filing can be obtained from the Director of Business Affairs.*
8. Approved Homestead/Farmstead Exclusion Resolution.  
*Background Information: PDE certified an amount of \$485,074.27 to be used for property tax reduction for 2011-12. The assessed value reduction that must appear on each tax notice as a homestead exclusion for each approved homestead is \$5,740. The real estate tax reduction amount applicable to each approved homestead for 2011-12 is \$162.35*
9. Approved fees for use of Fitness Center.
10. Approved Lawrence A. Fitzgerald as School Board Treasurer for the term July 1, 2011 to June 30, 2012 with no wage payments.

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

Nays: None. Motion carried.

Upon a motion by Mrs. Seltzer, and second by Mr. Fitzgerald, the Board approved the following Finance/Facilities item:

11. Approved Kozloff Stoudt for legal representation for the 2011-12 year.

Yeas: Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Nays: Bamberger

Absent: Helm

Nays: None. Motion carried.

**C. PERSONNEL/  
POLICY**

Upon a motion by Mrs. Sakmann second by Mr. Painter, , the Board approved the Personnel/Policy agenda items as follows:

Mrs. Davis thanked the staff members who retired or resigned for their years of service to the District.

**1. RESIGNATIONS/RETIREMENTS**

**a. Professional**

- 1) **Carolyn Okla**, Elementary Teacher at WHEC,

# WYOMISSING AREA SCHOOL DISTRICT 2011-4316

## Minutes May 23, 2011

retirement, effective the end of the 2010-11 school year.

### b. Support Staff

- 1) **Justin Moyer**, full-time Special Education Instructional Aide at WREC, resignation, effective April 29, 2011.
- 2) **Karl Schneiderhan**, part-time van driver, retirement, effective June 30, 2011.

## 2. LEAVES

### a. Professional Staff

- 1) **Mary Hollinger**, Elementary School Nurse at WHEC, FMLA leave, effective May 13-18, 2011.
- 2) **Kathleen Myers**, Secondary Learning Support Teacher at the JSBS, FMLA leave, effective May 23, 2011 until a date to be determined.
- 3) **Amelia Xavios**, Temporary Elementary School Nurse at WREC, unpaid leave, effective May 18, 2011, until a date to be determined.

### b. Support Staff

- 1) **Charmaine Beck**, full-time Business Office Secretary, FMLA leave effective May 27, 2011, until a date to be determined.
- 2) **Teresita Gallegos-Rosa**, part-time Teacher's Instructional Aide at WHEC, unpaid leave April 26 through the end of the 2010-11 school year.
- 3) **William Lerch**, full-time Custodian at the JSBS, FMLA leave, effective May 20, 2011, until a date to be determined.
- 4) **Corrine Suloff**, full-time Special Education Instructional Aide at WHEC, FMLA leave, effective May 4, 2011, until a date to be determined.
- 5) **John Thomas**, full-time In-School Suspension Monitor and Pupil Services Liaison, FMLA leave, effective May 13, 2011, until a date to be determined.

## 3. APPOINTMENTS/DATE CHANGES

a. Department Chairs for the 2011-12 school year at a stipend of \$1,750 as follows:

- 1) **Brian Ackerman** – Science
- 2) **Tony Alvarez** – Special Education
- 3) **Mathew Babiarz** – Health & Phys. Ed.
- 4) **Crisanne Bansner** – Mathematics

**Minutes May 23, 2011**

- 5) **Jennifer Bowe** – Art
- 6) **James Comerford** – English
- 7) **Maria Gernert** – World Language
- 8) **Kim Lally** - Guidance
- 9) **Sharon Luyben** – Music
- 10) **Jennifer Mangold** – Social Studies
- 11) **Curtis Minich** – Technology

b. Supplemental Staff

- 1) **Scott Angstadt**, WREC Hand Bell Choir Advisor, change effective date from the 2010-11 school year to the first semester of the 2010-11 school year.  
*Background Information: Due to lack of student participation, this activity was cancelled for the second semester of the 2010-11 school year.*

4. ADDITIONAL HOURS

a. Work Beyond School Year

- 1) Proposed work for summer 2011 at the approved professional contract rate and support staff hourly rate. (List is included as part of the Board packet.)

5. POSITION GUIDE

a. Director of Development

6. POLICIES

Second reading of the following policies:

- |       |  |
|-------|--|
| 202   | Eligibility of Nonresident Students, Attachment A, Attachment B  |
| 236   | Foreign Exchange Students (only change – to be renumbered 239 to correspond with PSBA)                           |
| 236.1 | Foreign/District Students - Short Term Visits (only change is to be renumbered to 239.1 to correspond with PSBA) |
| 239   | Student Assistance Program (only change is to be renumbered 236 to correspond with PSBA)                         |
| 239.1 | Suicidal/Depressed Students (only change is to be renumbered 236.1 to correspond with PSBA)                      |
| 718   | Service Animals in Schools   |

7. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

**WYOMISSING AREA SCHOOL DISTRICT 2011-4318**

**Minutes** May 23, 2011

8. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

Nays: None. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mrs. Davis mentioned that legal counsel will be present primarily at the first meeting of the month. At the second monthly meeting, Mr. Portner will serve as Parliamentarian should the need arise. This is another area where the Board is attempting to control expenses.

Spring athletes will be recognized at the next Board meeting.

**HEARING FROM  
WAEA**

None.

**HEARING FROM  
AFSCME**

None.

**HEARING FROM  
WAEF**

Sarah Smith reported on the Foundation's activities for the year including:

- Scholarship reception held May 4 where \$8,350 was awarded to students.
- Second annual Toast to the Teacher events are in progress. As of mid-May over \$9,000 was raised.
- Grants awarded to teachers totaled approximately \$9,000, not including EITC monies spent on approved projects.
- New Board members elected in May included Brian Wong, Carol Helinek, Vicky Whitmoyer, and Heidi Masano. Elected for a second term were Ann Wellock and Joe DeMarte. Michele Fischetti is the appointed representative from the PTA. She thanked Mrs. Bamberger and administrators for their attendance at meetings.
- Meetings will resume in August.

**ADJOURNMENT**

A motion was made by Mr. Fitzgerald, seconded by Mr. Portner to adjourn at 7:16 p.m. Mrs. Davis announced an Executive Session would immediately follow the meeting.

---

Corinne D. Mason  
Board Secretary

**WYOMISSING AREA SCHOOL DISTRICT 2011-4319**

**Minutes** May 23, 2011