

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Michelle M. Davis, President  
Mr. Gregory L. Portner, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Angel L. Helm  
Mr. John A. Larkin  
Scott C. Painter, Esq.  
Mrs. Lynn T. Sakmann  
Mrs. Anne P. Seltzer

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

### Ex Officio Member

Mr. David P. Krem, Superintendent

## **SCHOOL BOARD MEETING**

Monday, January 24, 2011 – 7:00 P.M.  
Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
  - Personnel/Policy Committee Meeting – Tuesday, February 1, 2011, 5:00 p.m.
  - Finance/Facilities Committee Meeting – Monday, February 7, 2011, 11:30 a.m.
  - Technology/Curriculum Committee Meeting – Monday, February 7, 2011, 3:30 p.m.
  - Economic Development Committee Meeting – Wednesday, February 9, 2011, 7:00 p.m.
  - School Board Meeting with Committee Reports – Monday, February 14, 2011, 6:00 p.m.
  - School Board Meeting – Monday, February 28, 2011, 7:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Awards and Recognition – Mrs. Davis**
  - A. Frank Ferrandino – **Mrs. Motze**
  - B. School Board Recognition Month – **Mr. Krem**
- VII. **Public Comment on Agenda Items – Mrs. Davis**

*Speakers are requested to identify themselves by name and address.*

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**VIII. Routine Approvals – Mrs. Davis**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:
- November 8, 2010 Committee of the Whole Meeting
  - November 16, 2010 Special Meeting
  - November 22, 2010 Regular Business Meeting
  - December 6, 2010 Board Reorganization
  - December 6, 2010 Regular Business Meeting

**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the months of November and December 2010, as listed in the financial packet.
- 1) General Fund Accounting Check Summary
  - 2) Athletic Fund Accounting Check Summary
  - 3) Food Service Accounting Check Summary
  - 4) Student Activity Accounting Check Summary
  - 5) Capital Project Fund Accounting Check Summary

**IX. Superintendent's Report – Mr. Krem**

**A. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

1. Approve Budget Transfers in the amount of \$24,921.
2. Approve donation from the Wyomissing Area Education Foundation in the amount of \$994 to be used toward the purchase of 2 digital SLR cameras for the Art Department.
3. Approve donation from AEM Architects in the amount of \$500 to be used toward the purchase of walkie-talkies.
4. Approve request to close Student Activity Accounts for the Class of 2008 and the Class of 2009.

*Background information: These accounts are greater than 1 year old and the remaining funds are unused by the graduating classes. The total amount of \$824.48 will be divided in half and transferred into the JH and SH Student Council accounts as per the Board Policy 618.*

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5. Approve submission of delinquent real estate taxes to BMF Law Group in the amount of \$509,835.93.  
*Background information: The District has entered into a Board contract for the collection of delinquent real estate taxes with BMF Law Group.*
6. Approve submission of PlanCon Part G, Project Accounting Based on Bids, to PDE for the West Reading Elementary Center.
7. Approve the renewal of a five-year contract (service period July 1, 2011 – June 30, 2016) with BCIU for access to its Regional Wide Area Network (100 Mbps WAN transport with 25 Mbps Internet, access to PAIUnet, and Internet2) at a rate of \$2,150 per month. This is a decrease of 32.5%.  
*Background information: In our current contract we are paying \$2,850 per month. This service is eligible for e-rate reimbursement and therefore the total cost will be reduced further each year based on eligibility.*
8. Approve authorization for administration to approve individual change orders for the WREC project of \$10,000 or less up to a cumulative figure of \$100,000.
9. Approve hourly rate of \$200 for Douglas A. Haring for professional real estate appraisal, advisory and consulting services.  
*Background information: The hourly rate applies to attending hearings and any other services required beyond preparation and delivery of appraisal reports. Fees for appraisal services resulting in delivery of an appraisal report are included in the fee quotes for those specific services.*
10. Accept the Temporary Construction Easement with Richard and Marcy Wilkes and authorize the appropriate officers to sign it.  
*Background information: This grants us access to the side of the building to complete construction on the West Reading Elementary project.*
11. Approve the Collective Bargaining Agreement between the Wyomissing Area School District and District Council 88 Local 1615 of AFSCME for the period of January 24, 2011 through June 30, 2013 and authorize the appropriate officers of the Board to execute same.

**B. Curriculum and Technology**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items:

1. Approve Program of Studies 2011-12.

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**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items.

1. DIRECTOR OF ELEMENTARY AND SECONDARY EDUCATION CONTRACT
2. RETIREMENTS/RESIGNATIONS/TERMINATIONS/FURLOUGHS
  - a. Administrative Staff
    - 1) **Kelly M. Galbraith**, Assistant Junior-Senior High School Principal, resignation effective date to be determined (may be held up to 60 days).
    - 2) **Dr. Cynthia C. Speace**, Junior-Senior High School Principal, resignation or retirement effective June 30, 2011 in accordance with the agreement dated January 24, 2011, as presented.
  - b. Professional Staff
    - 1) **Stephen J. Reazor**, Elementary Teacher, resignation effective January 3, 2011 in accordance with the Severance and Release Agreement dated January 24, 2011, as presented.
  - c. Support Staff
    - 1) **Richard E. Wilkes, Jr**, part-time Custodian at WREC, furloughed effective January 3, 2011.
3. APPOINTMENTS/TRANSFERS/EFFECTIVE DATE
  - a. Support Staff
    - 1) **Justin D. Moyer**, transfer from full-time Teacher's Instructional Aide at WREC to full-time Special Education Instructional Aide at WREC with no change in hours worked or hourly rate, effective August 30, 2010.
    - 2) **Patricia N. Skorpinski**, transfer from full-time Special Education Instructional Aide at WREC to full-time Teacher's Instructional Aide at WREC with no change in hours worked or hourly rate, effective August 30, 2010.
    - 3) **Gene L. Ludwig**, part-time temporary Food Service Worker at WREC, change in start date from January 3, 2011 to January 4, 2011.  
*Background Information: Mr. Ludwig's appointment was approved at the December 6, 2010, School Board meeting.*
    - 4) **Bruce A. Henne**, part-time Crossing Guard at WREC, \$12.15/hr., effective December 10, 2010, pending receipt of necessary documentation.  
*Background Information: Mr. Henne has been employed by the District as a substitute Crossing Guard. He is replacing Ronald Blatt.*

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b. Supplemental Staff

***Spring Athletics:***

- 1) Approve Supplemental Athletics List for Spring Sports 2010-11.

4. LEAVES

a. Professional Staff

- 1) **Scott P. Angstadt**, Elementary Music Teacher an intermittent FMLA leave effective October 18, 2010, through December 23, 2010.
- 2) **William E. Hartman**, Secondary Math Teacher at the JSHS, an intermittent FMLA leave effective December 6, 2010, until a date to be determined.
- 3) **Brenda E. Phillips**, Secondary Science Teacher at the JSHS, a FMLA leave effective January 14-31, 2011.
- 4) **Jennifer L. Wise**, a FMLA/Child Rearing leave, effective on or about May 20, 2011, until on or about November 1, 2011.

b. Support Staff

- 1) **Benito Diaz**, full-time Custodian at WHEC, a FMLA leave effective February 1, 2011 through February 21, 2011.
- 2) **Diane L. Kaag**, full-time Cafeteria Manager at the JSHS, an intermittent FMLA leave effective January 11, 2011, until a date to be determined.
- 3) **Vernon D. Levengood**, part-time Food Service Worker at WHEC, unpaid leave November 30 - December 10, 2010.
- 4) **Richard A. Schlegel**, full-time-Custodian at WHEC, FMLA leave January 5-21, 2011.
- 5) **Claudia Walters**, full-time Secretary to the Director of Buildings and Grounds and the Director of Technology, a FMLA leave effective February 10, 2010, for approximately two weeks.

5. ADDITIONAL HOURS

a. Support Staff

- 1) **Sheilah M. Nestro**, part-time Crossing Guard at WREC, a maximum of one hour per day, at her approved hourly rate, effective January 3, 2011 through the end of the school year, to perform additional crossing guard duties due to the temporary relocation of West Reading students during the construction.

6. POSITION GUIDES

a. ACT 93

- 1) Dean of Students

*Background Information: This position will be in place of one of the Assistant Principal JSHS positions due to the resignation of Kelly Galbraith. The position on the salary schedule is to be determined according to the Capraro proposal but will not exceed the Assistant Principal salary level.*

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b. Support Staff

1) Special Education Secretary, Medical Access

*Background information: This position is funded through Special Education reimbursement money.*

7. ACT 93

a. Add IEP Facilitator and Dean of Students positions to the list comprising the administrative team.

b. Change wording under Flexible Spending Plan (No. 13 b.) from “child care” to “dependent care.”

*Background information: This does not add a new benefit; it is for clarification purposes only, and the current plan covers both child care and elder care.*

8. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST

9. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

10. POLICIES

a. Second reading of the following policies:

004 - Membership

005 - Organization

006 - Meetings

007 – Distribution

103.1 - Qualified Students With Disabilities

104 - Nondiscrimination in Employment/Contract Practices

113.3 - Screening and Evaluations for Students with Disabilities

114 - Gifted Education

348 - Harassment

903 - Public Participation in Board Meetings

907 - School Visitors

X. **Old Business – Mrs. Davis**

XI. **New Business – Mrs. Davis**

XII. **Right to Know Requests – Mrs. Davis**

		<b>Right-to-Know</b>			
		<b>Cost Analysis</b>			
		<b>11/1/10 – 12/31/10</b>			
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
11/2/2010	W. Murray	Board Meeting recording	B. Griscom	2.0	\$84.58
			S. Filer	0.25	\$5.77
			S. Fick	0.25	\$4.64
11/2/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64

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11/8/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
11/10/2010	M. Turner	WREC Bid Information	C. Mason	0.25	\$17.97
11/16/2010	Signature Info. Solutions	(2) Tax Certification	C. Beck	0.50	\$7.19
			S. Fick	0.50	\$9.29
11/22/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
11/23/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
11/30/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
12/1/2010	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.25	\$3.59
			S. Fick	0.25	\$4.64
12/6/2010	Signature Info. Solutions	(3) Tax Certification	C. Beck	0.75	\$10.78
			S. Fick	0.75	\$13.93
12/8/2010	Signature Info. Solutions	(2) Tax Certification	C. Beck	0.50	\$7.19
			S. Fick	0.50	\$9.29
12/20/2010	W. Bruck	Annual Financial Report Info	S. Fick	0.25	\$4.64
					\$224.65

**XIII. Public Participation – Mrs. Davis**

*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**XIV. Hearing from the WAEA**

**XV. Adjournment – Mrs. Davis**