

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Michelle M. Davis, President
Mr. Gregory L. Portner, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Mrs. Carolyn M. Bamberger
Mrs. Angel L. Helm
Mr. John A. Larkin
Scott C. Painter, Esq.
Mrs. Lynn T. Sakmann
Mrs. Anne P. Seltzer

Non Members

Mrs. Corinne D. Mason, Board Secretary
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

Ex Officio Member

Mr. David P. Krem, Superintendent

SCHOOL BOARD MEETING WITH COMMITTEE REPORTS

Monday, June 13, 2011 – 6:00 P.M.

Community Board Room

- I. **Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
 - School Board Meeting – June 27, 2011, 7:00 p.m.All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Recognition**
 - A. **Student Athletes**
 - B. **Retirees**
 - Tammy Lobaugh
 - Carolyn Okla
 - Richard Schlegel
 - Karl Schneiderhan
 - Judy Simmons
 - Barbara Troxel
 - Betty Youndt

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VII. Committee Reports

- A. Finance – Mrs. Helm
- B. Facilities – Mr. Larkin
- C. Curriculum – Mrs. Sakmann
- D. Technology – Mr. Fitzgerald
- E. Personnel – Mr. Painter
- F. Policy – Mr. Portner
- G. Ad Hoc Committee Reports
 - Community Relations Committee – Mrs. Seltzer
 - Economic Development Committee – Mrs. Bamberger
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Bamberger
- L. Legislative Report – Mr. Fitzgerald

VIII. Public Comment – Mrs. Davis

*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

IX. Superintendent’s Report – Mr. Krem

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve Curriculum and Technology items 1-3:

1. Approve secondary student #204482 to complete 2010-11 school year without payment of tuition, in accordance with Policy 202.
Background information: Parents moved from district within 60 days prior to the end of the school year.
2. Approve secondary student #204204 to complete 2010-11 school year without payment of tuition, in accordance with Policy 202.
Background information: Parents moved from district within 60 days prior to the end of the school year.
3. Approve homebound instruction for secondary student #200123 for four hours per week, effective May 17 – June 3, 2011.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities items 1-20:

1. Approve Budget Transfers in the amount of \$15,200.

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2. Approve year end Budget Transfers for 2010-11.
Background information: The audit for the 2010-11 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Director of Business Affairs to authorize all of the necessary budgetary transfers required for the 2010-11 fiscal year that are needed after June 30, 2011.

3. Approve Berks County Joint Purchasing bids for trash removal.
4-yard trash dumpster \$15.92 per pick-up
4-yard paper/cardboard recycling dumpster \$15.77 per pick-up

Background information: This is a two-year bid beginning July 1, 2011 through June 30, 2013. The trash dumpster pricing is an increase of \$1.00 per pick-up. The recycling dumpster pricing includes service for material that was previously managed in two separate dumpsters and is a net increase of \$1.61 per pick-up.

4. Approve Caron Contract for 2011-12 in the amount of \$8,657.
Background information: This contract includes drug and alcohol prevention and intervention, student evaluations and SAP team consultations at a cost of \$8,657 per year for a full day service each week.

5. Approve Myers and Bell Insurance Agency, Inc. as Broker of Record for the 2011-12 school year.

6. Approve School District Depositories for 2011-12:

Fulton Bank
PA School District Liquid Asset Fund
PLGIT
Wachovia Bank

7. Approve tuition rates for 2010-11 - \$10,111.87 elementary, \$11,557.71 secondary.
Background information: The tuition charge(s) for the fiscal year ending June 30, 2010, are based on the school's annual financial report and child accounting attendance reports submitted by the chief school administrator of the school district for the preceding school year which ended June 30, 2009. This charge(s) has been calculated in accordance with the provisions of Section 2561 of the PA Public School Code of 1949, as amended.

8. Approve BCIU Agreement rates for 2011-12 programs and services – Alternative Education: \$77/ hour, Emotional Support: \$160/hour. See attachments for Early Intervention and Special Education rates.
Background information: All rates are unchanged from last school year.

9. Approve Interscholastic student insurance premium in the amount of \$6,875.
Background information: There is no increase from last year. Coverage is through American Management Advisors, Inc.

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10. Approve KDI for the furnishing and delivery of the District-Wide Optimized Print Services Program in the amount of \$270,470.
11. Approve contract with Haverford Systems for installation of interactive whiteboards at WREC at a cost of \$18,848 per COSTARS contract 003-099.
12. Authorize administration to accept bids for the HVAC project at WHEC.
13. Approve due process settlement in the amount of \$26,000 for 2011-12.
14. Approve Ernest Werstler to serve as Interim Director of Business Affairs for the period June 21, 2011 to August 1, 2011.
15. Approve the following donations from the Wyomissing Area Education Foundation:
 - \$1493.91 to be used for the purchase of equipment for the classroom response system to be used at the JSHS.
 - \$1,088 to be used for training pay for teachers for the classroom response system at the JSHS.
 - \$1,888.18 in EITC Funds to be used towards the installation of interactive whiteboards at WREC.
 - \$4,893.40 to be used for the purchase of a set of 20 TI-nspire graphing calculators and the accompanying Navigator System to be used at the JSHS.
16. Approve SDFSFA Grant in the amount of \$9,423.

Background information: This grant is to cover the cost of training nine JSHS staff members to become part of the SAP team. The basis of the request for the grant is to improve school attendance and reduce the number of disciplinary infractions which will positively impact academic achievement.
17. Approve Rotary District Simplified Grant in the amount of \$2,241.46 to be used for the purchase of document cameras for WREC.

Background information: With the assistance of a projector and a screen, the document cameras display hard copies of written notes, documents, diagrams and other objects without the need for transparencies.
18. Approve \$0.10 increase to student and adult lunch prices for the 2011-12 school year.

Background Information: The increase in the lunch rate is needed because of the rise in food costs.
19. Approve Food Service Budget for 2011-12.
20. Adopt Final General Fund Budget for 2011-12.

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The Final General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction	\$15,580,335
2000 Supporting Services	9,089,914
3000 Operation of Non-Instructional Services	823,133
4000 Facilities, Acquisition & Construction	-0-
5000 Financing Uses	4,590,366
TOTAL GENERAL BUDGET EXPENSES	\$30,083,748

and that the Board re-enact the following local taxes for the 2011-12 school year:

1. Real Estate Tax28.2845 Mills
2. Local Services Tax (to a maximum of)..... \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough..... \$5.00
3. Earned Income Tax 1.0%
4. Business Privilege Tax (to a maximum of).....1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679 \$5.00
6. Per Capita Tax, Act 511 (to a maximum of)..... \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough..... \$5.00
7. Real Estate Transfer Tax (to a maximum of)..... 1.0%
 - Wyomissing Borough5%
 - West Reading Borough..... .5%

The budget includes all staff positions and salaries, and requires a .3905 mill tax increase.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve Personnel and Policy items 1-3:

1. POSITION GUIDES
 - a. Confidential Support Staff
 - 1) Bookkeeper (new)
 - 2) Human Resources Generalist (new)
 - 3) Enterprise Systems Engineer (formerly Technology Services Coordinator)
 - 4) Technology Systems Technician (formerly Network Communications Specialist)
 - 5) IT Support Specialist (new)

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2. APPOINTMENTS

a. Administrative

- 1) **Tony Alvarez**, Special Education Teacher at the JSHS, to perform duties of teacher on assignment as Interim Dean of Students, with no change in base professional salary or benefits, with a stipend of \$6,180, effective the 2011-12 school year.
- 2) **Corey E. Jones**, Junior-Senior High School Principal, \$105,000 per year, effective July 1, 2011, pending receipt of necessary documentation.

Background Information: Mr. Jones is currently working on his Doctorate at Immaculata University. He earned his Master's in Educational Leadership at Wilkes University and his Bachelor of Science in Education at Shippensburg University. Since 2008 to present, Mr. Jones has been employed by the Spring-Ford School District as the High School House Principal. Prior to this time, he was the High School Principal at Conestoga Valley School District from 2006-08 and the High School Assistant Principal/Director of Athletics at Tulpehocken Area School District from 2005-06. Mr. Jones was the Dean of Students and taught junior high Social Studies at Exeter Township School District from 1999-2005. He will be replacing Dr. Speace.

- 3) **Theresa C. Lampe**, Director of Development, \$90,000 per year pro-rated, effective date to be determined, pending receipt of necessary documentation.

Background Information: Since January 2009, Ms. Lampe has been the Director of Development for the Pottstown School District and the Executive Director for the Foundation for Pottstown Education. Prior to this time, she was the Economic Development Director for the Borough of Pottstown, the Executive Deputy Director and the Brownfields Development Manager, Community and Economic Development, for the Berks County Industrial Development Authority. Ms. Lampe's salary for the 2011-12 year is being fully funded by donated monies.

b. Confidential Support Staff

- 1) **Janice L. Szilli**, full-time Bookkeeper at the District Office, \$37,000 per year, pro-rated, effective June 20, 2011, pending receipt of necessary documentation.
- 2) **Michael L. Matz**, transfer from Technology Services Coordinator to Enterprise Systems Engineer, \$65,000 per year, effective July 1, 2011.
- 3) **Matthew J. McGowan**, transfer from Apple Web Systems Specialist to Technology Systems Technician, \$40,000 per year, effective July 1, 2011.

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3. CHANGE IN HOURS

- 1) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., change from not to exceed 266.5 hours, to not to exceed 306.5 hours, effective May 9 – June 30, 2011.

Background Information: Funds for the Information Technology Intern are through contracted services and were already budgeted for 2010-11.

The following Personnel items are for discussion:

4. RETIREMENTS/RESIGNATIONS/TERMINATIONS

a. Administrative

- 1) **Aaron J. Roberts**, Elementary Principal at WHEC, resignation, effective date to be determined (may be held for up to 60 days).
- 2) **Dr. Cynthia C. Speace**, Junior-Senior High School Principal, resignation, effective June 30, 2011.

Background Information: Dr. Speace's retirement or resignation, effective June 30, 2011, was accepted at the January 24, 2011, Board meeting as per the terms of the agreement presented at that time.

b. Professional

- 1) **Michelle P. Kersikoski**, part-time (.5) RtI Coordinator at WREC, resignation effective the end of the 2010-11 school year.
- 2) **Tammy M. Lobaugh**, Elementary Teacher at WHEC, retirement, effective the end of the 2010-11 school year.

c. Department Chair

- 1) **Tony Alvarez**, Special Education Department Chair, resignation effective June 30, 2011.

d. Support Staff

- 1) **Betty A. Youndt**, full-time Secretary to the Jr./Sr. High School Principal, retirement, effective July 5, 2011.

5. LEAVES

a. Administrative Staff

- 1) **Corinne D. Mason**, Director of Business Affairs, FMLA leave, effective June 21, 2011, for approximately 4-6 weeks.

b. Professional Staff

- 1) **Rachel Sofia**, Elementary Special Education Teacher at WHEC, a child bearing/ rearing leave effective the 2011-12 school year.
- 2) **Mariel Jordan**, Secondary English Teacher at the JSHS, FMLA/child rearing leave effective on or about October 6, 2011 through the end of the 2011-12 school year.

c. Support Staff

- 1) **Patricia A. Magrann**, full-time Special Education Instructional Aide at WHEC, unpaid leave September 29 – October 3, 2011.
- 2) **Julie Miller**, full-time Custodian at the JSHS, FMLA leave effective July 29, 2011, until a date to be determined.

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6. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) **Toni H. Wengerd**, transfer from Accelerated Math and Intervention Teacher to Grade 1 Teacher at WHEC, effective the 2011-12 school year.

b. Confidential Support Staff

- 1) **Charisse K. Steffy**, full-time Human Resources Generalist at the District Office, at an annual salary of \$43,000, effective July 1, 2011, pending receipt of necessary documentation.

c. Supplemental Staff

- 1) **Nicole M. Malloy**, Extended School Year Teacher at _____, \$32.00/hr., maximum of 60 hours, effective June 28 - July 28, 2011, pending receipt of necessary documentation.

Background Information: These hours were approved on the Proposed Work for Summer 2011 list approved at the May 23, 2011, Board meeting.

- 2) **Stacy L. Skinner**, Extended School Year Teacher at _____, \$32.00/hr., maximum of 60 hours, effective June 28 - July 28, 2011, pending receipt of necessary documentation.

Background Information: These hours were approved on the Proposed Work for Summer 2011 list approved at the May 23, 2011, Board meeting.

- 3) **Allyson Straka**, Extended School Year Teacher at _____, \$32.00/hr., maximum of 60 hours, effective June 28 - July 28, 2011, pending receipt of necessary documentation.

Background Information: These hours were approved on the Proposed Work for Summer 2011 list approved at the May 23, 2011, Board meeting.

- 4) **Tammy M. Sarangoulis**, Extended School Year Teacher at _____, \$32.00/hr., maximum of 60 hours, effective June 28 – July 28, 2011, pending receipt of necessary documentation.

Background Information: These hours were approved on the Proposed Work for Summer 2011 list approved at the May 23, 2011, Board meeting.

- 5) **Carol Matz**, AESOP System Backup Coordinator, for the 2011-12 school year, effective August 30, 2011, at a stipend of \$5,000.
- Background Information: There is no change in the stipend for the position from the 2010-11 school year.*

- 6) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., not to exceed 800 hours, effective July 1, 2011, through June 30, 2012.

Background Information: Funds for the Information Technology Intern are through contracted services and are budgeted for the 2011-12 school year.

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Fall Athletics:

- 7) Supplemental Athletic List for Fall Sports for the 2011-12 school year.

7. ADDITIONAL HOURS

a. Professional Staff

- 1) **Bethanne Mitchell**, Secondary Family & Consumer Science Teacher at the JSHS, to provide homebound instruction for one secondary student ID #200123, effective May 17 – June 3, 2011, not to exceed 4 hours per week, at the approved professional contracted rate.

b. Support Staff

- 1) Approve the following van drivers at their Board approved regular rate of pay for a shared maximum total of _____ hours between June __, 2011 and August __, 2011, for transporting students attending the summer programs:

8. CONFIDENTIAL SUPPORT STAFF HANDBOOK – revisions to include adding Bookkeeper and Human Resources Generalist, Enterprise Systems Engineer, Technology Systems Technician and IT Support Specialist positions and eliminating Senior Accountant, Network Communications Specialist and Technology Services Coordinator positions.

9. PROFESSIONAL EMPLOYEE STATUS (pending receipt of final satisfactory rating):

- a. **Robert P Cushman**, Secondary Science
b. **Leigh J. Baran**, Speech & Language Pathologist
c. **Valerie E. Knauer**, Secondary Science
d. **Stephanie M. Myers**, Elementary Grade 2
e. **Eileen Slavinski**, Elementary Autistic Support

10. AFSCME SUPPORT STAFF – salary increases, effective July 1, 2011, as per attached list.

11. SUBSTITUTE RATES

- a. Substitute Teacher Payments for the 2011-12 school year as per attached schedule. There is no change in rate from prior school year.
b. Support Staff Payments for the 2011-12 school year as per attached schedule. There is no change in rate from prior school year.

12. SUPPLEMENTAL POINT VALUE

- a. Supplemental activity point value, \$69.50, effective the 2011-12 school year.

Background Information: This is a decrease to the rate for the 2010-11 school year.

13. ADDITIONS TO THE DISTRICT VOLUNTEER LIST

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- X. **Old Business – Mrs. Davis**
- XI. **New Business – Mrs. Davis**
- XII. **Hearing from the WAEA**
- XIII. **Hearing from AFSCME**
- XIV. **Hearing from WAEF**
- XV. **Adjournment – Mrs. Davis**