



Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Policy Committee
Monday, November 5, 2018
Community Board Room

Committee Chair: Susan Larkin

Committee Members: Melissa Phillips, Terrie Taylor

Meeting Minutes

Attendees: Susan Larkin, Karen McAvoy, Melissa Phillips (4:35pm), Ryan Redner (4:18pm), Terrie Taylor, Laurie Waxler, George Zeppos (4:32pm), Maria Ziolkowski, Robert Scoboria, Melissa Woodard and Mark Boyer.

Committee Members Absent:

Public Attendees: None

Meeting called to order by Susan Larkin at 4:02 pm

Approval of Minutes

- September 10, 2018 were approved without modifications.

Public Comment: None

Old Business: None

Policy Audit –

- Four policies from the 300/400/500 level require revisions. A chart was provided listing those that need revisions, those that require no changes, and those to be rescinded due to the consolidation of the 400/500 level into the 300 level.
- Mr. Boyer reviewed the 600 level of policies. Several are listed with minor revisions such as updating his title. He is holding three policies for further review.
- The audit of the 700 level will take place before the next Policy Committee Meeting.

New Business:

- The following policies were reviewed and recommended to appear on the November 19, 2018 Board agenda for a first reading:
 - Policy 006 – Meetings – This policy was revised to include recommended language by PSBA. It was initially reviewed at the last meeting but tabled to be further reviewed in conjunction with Policy 903. The order of business reflects current practice. A suggestion was made for an additional revision to combine Curriculum/Technology as Technology has already been absorbed by Curriculum.

- Policy 108 – Adoption of Textbooks – The policy was revised to include language recommended by PSBA.
- Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors – The policy was revised to include language recommended by PSBA. The school nurses and Mrs. Lengle reviewed the changes. Mr. Scoboria will consult the school nurse concerning a question on language that was dropped from the policy regarding a student’s obligation to notify the school nurse following each use of an asthma inhaler or epinephrine auto-injector.
- Policy 311 – Reduction in Staff – Although previously reviewed through the audit process, this policy was revised to include recommended language by PSBA. As a point of clarification Mr. Scoboria said that any reduction would be driven by area of certification, not by building.
- Policy 704 – Maintenance – This policy was revised to include language recommended by PSBA. Mr. Cafoncelli reviewed and accepted the changes.
- Policy 808 – Food Services – This policy was revised to include recommended changes by PSBA. Over the last few years there have been legislative changes in how feeding children with low or negative account balances is handled. Mrs. Marrero and Mr. Boyer reviewed and recommended the changes.
- Policy 903 – Public Participation in Board Meetings – This policy was reviewed in conjunction with Policy 006. Language crafted by our solicitor allows the presiding officer to balance freedom of speech in public comment without being derogatory to Board members or staff.

Discussion

- The committee reviewed a draft of proposed Board meeting dates for 2019. They discussed the format of committee meetings moving forward. Mr. Scoboria commented on the administrators’ perspective that the evening meetings have mostly resulted in more Board member attendance while allowing administrators more time during the day to devote to school duties. He also recommended retaining committee chairs as they act as a point person for administrators to work with for agenda preparation. He advocated for a Committee of the Whole format with one inclusive agenda rather than individualized meetings. The order of the committees can be adjusted based on guest presentations. In the event there are too many items to discuss in one night, an additional meeting time could be advertised. The committee decided on a 4:15pm start time. The revised draft will be included in an upcoming Friday Board update to be further discussed at the November 19, meeting if needed. Approval of the listing of dates will be at the Board reorganization meeting in December.

Announcements: None

Adjournment: 4:40 pm

Next Meeting Date: TBD

Respectfully submitted by Robert Scoboria, Superintendent