



# Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

## Policy Committee

Tuesday, September 6, 2016

Community Board Room, 12:00pm

**Committee Chair:** Scott Painter, Esq.

**Committee Members:** Susan Larkin, George Zeppos

### Meeting Minutes

**Attendees:** Scott Painter, Jennafer Reilly, Susan Larkin, Lynette Waller, Scott Arnst, Mark Boyer, Julie Vicente.

**Committee Members Absent:** George Zeppos

Audience sign-in sheet included in these minutes

Meeting called to order by Scott Painter at 12:03pm

#### Public Comment

Anastasia Leiphart addressed the committee and thanked the Board for providing agendas; however, she would like to see them expanded. She addressed the use of technology in the district and referred to Board Policy 113. She requested revisions to that Policy.

#### Approval of Minutes

- Motion to approve the minutes for Tuesday, August 2, 2016
- Vote: Motion Carried
- Resolved: Minutes from the meeting on Tuesday, August 2, 2016 were approved without modifications.

#### Old Business: None

#### New Business

Policy 008, Organization Chart

Mrs. Waller will appear before Judge Yatron on Thursday, September 8, 2016 to receive her commission. The Organization Chart reflects her title as Director of Elementary and Secondary Education; it should be changed to Assistant Superintendent. Requesting a revision to the Organization Chart to reflect this title change.

Policy moves forward for first read

Policy 815, Acceptable Use of Technology Resources/Facilities and Internet by Staff, Students and Community Members

Mr. Arnst was invited to the Policy Committee meeting to share revisions to Policy 815. A summary of recommended changes follows:

- Title change throughout the policy from Director of Technology Services to Director of Information Technology;
- Recommended an addition of one more prohibition
  - The following uses of the WASD network are prohibited:
    - (ADD) Use any data mining, bots, or similar data gathering and extraction methods in violation of any person's or entity's rights.
- Recommended two items under Software and Hardware as follows:
  - (ADD) District owned devices will be operated within the specifications provided by the respective manufacturer; and
  - (ADD) File storage on the network or district-provided internet resource is limited to schoolwork only unless authorized in writing by the Director of Information Technology
- Recommended adding "Social Media" to the Social Networking section
  - Discussion ensued regarding using a one way communicating tool or app by teachers, advisors or coaches with students. We are researching any apps or tools currently in use. The intent is to identify a list of acceptable and vetted tools/apps that can be used by teachers, advisors, or coaches to communicate with students.
- Additional discussion to ensure that teachers are messaging technology expectations to students in an age-appropriate and consistent manner. Consider a list of non-negotiables per building for how technology can and will be used.

Policy is not moving forward for a first read; will be brought back to committee for discussion in October to further discuss methods for one way communication.

#### Policy 828.1 Provider Screening (NEW Proposed Policy)

- As we receive federal dollars, and in particular Medical ACCESS dollars, we should have a policy in place that will allow us to ensure that any contractor, vendor or employee is not disqualified by the Commonwealth or federal government to participate in such programs as ACCESS, Medical Assistance or any other state or federal healthcare insurance or benefits program. Recommended policy 828.1, Provider Screening, will allow us to screen employees, contractors or vendor to ensure they are not disbarred or disqualified.

Currently we do not have a policy like this in place; recommending this policy for consideration Policy moves forward for first read.

#### Discussion item

##### Annual Notifications

- A list of Annual Notifications from the National School Board Association was shared. All of the Annual Notifications are posted. However, Child Nutrition Programs will be revised in the coming year.

Announcements: PASA-PSBA School Leadership Conference, October 13-15, 2016, Hershey, PA

Meeting adjourned at 12:40pm.

Next Meeting Date: Wednesday October 5, 2016

Respectfully submitted by Julia Vicente, September 8, 2016