



Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Policy Committee

Tuesday, October 4, 2016

Community Board Room

Committee Chair: Scott Painter, Esq.

Committee Members: Susan Larkin, George Zeppos

Meeting Minutes

Attendees: Scott Painter, Susan Larkin, Jennafer Reilly, Laurie Waxler, Julie Vicente, Lynette Waller, Mark Boyer, Jessica Lengle, Scott Arnst

Committee Members Absent: George Zeppos

Audience sign-in sheet included in these minutes

Meeting called to order by Mr. Painter at 12:05pm

Public Comment: Public comment was heard by Anastasia Leiphart. She thanked the committee for reviewing Policy 113. Mrs. Leiphart mentioned requirements of section 508 of the School Code and how it relates to approval of items and contracts over \$100 in reference to the fence project and tennis court project.

Old Business None

New Business

Policies for Review

- Policy 815, Acceptable Use of Technology Resources/Facilities and Internet by Staff, Students and Community Members
 - As a follow up to the September Committee meeting, the apps that are most used by staff to communicate with students are: Remind App, Twitter, Group Chat App, Huddle Application, and Facebook pages. Administration recommends establishing a list of appropriate apps for use by staff and social media usage guidelines.
 - Copyrighting the WA logo was discussed and will be further investigated.
 - The usage of student names on the website and in social media was discussed; Administration would like to establish guidelines for how to include student names on social media.
 - Superintendent Vicente requested to continue working on the policy for reconsideration in November.

Recommended New Policy - None

Discussion Items

- Policy 113 Special Education
 - Mrs. Lengle, Director of Special Education, shared information regarding the recording of meetings addressed in Policy 113. IDEA is silent on the topic of recording meetings; however, districts are to include conditions to allow recording:
 - Participant has a disability or limited English proficiency that significantly limits his/her ability to meaningfully understand or participate in the meeting's intended decision-making and recording is the only feasible means of accommodating the limitation; and
 - Individual has a legitimate interest in attending the meeting but for good cause is unable to do so, and recording is the only feasible means by which s/he can meaningfully understand and participate in the decision-making.
 - In discussion a question was raised about contradictory language in the policy and in policy 113.4 regarding the recording of meetings. Superintendent Vicente will seek clarification and will report out in the November Committee meeting.
 - Administration is not recommending revisions to Policy 113; however, after clarification is sought regarding the potential contradictory language, revisions may be recommended during a future Committee meeting for consideration.

- Policy 124 Summer School
 - Mrs. Waller asked the committee who recommended changing the District provider for credit recovery and summer school instruction to review Policy 124 for any necessary changes as a result of approving Educere as the new provider. She will inform the Policy Committee next month if revisions are needed.

- Policy 903 Public Participation
 - During the September 26, 2016 Board meeting, under New Business, a discussion as held regarding the use of comment cards as well as an information letter explaining Board meetings, their purpose, how they are conducted and related information. It was requested this topic go to Policy Committee for further discussion.
 - Policy 903 was reviewed and it was discussed whether the use of comment cards should be included in the policy, as procedure or as an Administrative Regulation. Should the use of comment cards be enacted, an Administrative Regulation would be drafted.
 - Committee discussed implementing a trial version during the second Board meeting in October.

- Policy 913 Distribution of Materials
 - Members discussed how we communicate information with the community, specifically emergency information and non-emergency information.

- It was determined that the eAlert system will only be used for emergency or safety information. No non-emergency information will be communicated through this system.
- As an answer to hearing the request for better communication with families and the community, the Administration is seeking ways to share non-emergency information with parents/guardians that would be more effective than Facebook or Twitter.
- The Administration was tasked with determining how other districts share non-emergency information with families and the community. Information will be brought back to the November Committee meeting.

Announcements

PSBA- PASA School Leadership Conference will be held October 13-15, 2016 in Hershey, PA.

Meeting adjourned at 1:11 p.m.

Next Meeting

Tuesday, November 1, 2016, 12:00pm, CBR

Respectfully submitted by Julia Vicente, Superintendent, October 14, 2016.